



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339

Fax: 0891-2010487

E-Mail: viewiqac@gmail.com

VIEW/IQAC/Cir/2018-19/002

Dt. 29.04.2019

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **02nd May 2019 at 10:00 AM**. All members are requested to attend the meeting without fail.

Agenda:

1. Review of the previous meeting along with action taken report.
2. Fixation of PO attainment target level for 2018 admitted batch.
3. Assessment of faculty appraisal for academic year 2018-19.
4. Result analysis of 2018-19 AY Semester-I.
5. PO attainment calculation for 2015 admitted batch.
6. Implementation of modern pedagogical methods for teaching.
7. Review on the quality of mid examination question paper and answer script evaluation for the 2018-19 AY Semester-II.
8. Discuss the R19 regulation of JNTUK.
9. Review the PAQIC/DAC meetings.
10. Verification of Lab Manuals for upcoming semester, stock registers and equipment working condition.
11. Review the quality of Final year Projects of 2018-19 AY.
12. Preparation of Academic calendar for 2019-20.
13. Student mentoring system.
14. Any other with the permission of the chair.

Venue:Principal's Chamber

Copy To:

1. IQAC Members
2. All HoDs
3. Exam Cell
4. Office file




PRINCIPAL

PRINCIPAL
Vignan's Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339::

Fax:0891-2010487::

E-Mail: viewiqac@gmail.com

Dt. 02.05.2019

ATTENDANCE REPORT OF IQAC MEMBERS

Sl. No	Name	Designation	Position	Signature
1.	Prof. J. Sudhakar	Principal	Chairperson	
2.	Prof. A. Sessa Rao	Academic Director	Member	
3.	Dr. P. S. Ravindra	Dean-Administration	Member	
4.	Prof. K. Vijay Kumar	HoD-CSE	Member	
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Prof. B. Prakash	HoD-IT	Member	
8.	Dr. M. Nagendra Babu	HoD-ME	Member	
9.	Dr. K. Chaitanya	HoD-BS&H	Member	
10.	Dr. M. PardhaSaradhi	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	
12.	K. Ramya Madhuri 13NM1A0449	Member	Alumni from ECE Department	
13.	Ms. Chandana Sravani 15NM1A0495	Member	Student Nominee from ECE Department	
14.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	
15.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	
16.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coodinator	

Principal



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339:: Fax:0891-2010487:: E-Mail: viewiqac@gmail.com

Dt. 02.05.2019

MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **02nd May 2019 at 10:00 AM** in Principal's Chamber. The following members are attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof. K. Vijay Kumar	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. DurgaSyam Prasad	HoD-EEE	Member
7.	Prof. B. Prakash	HoD-IT	Member
8.	Dr. V. AnandaBabu	HoD-ME	Member
9.	Dr. K. Chaitanya	HoD-BS&H	Member
10.	Dr. M. PardhaSaradhi	HoD-MBA	Member
11.	K. RamyaMadhuri 13NM1A0449	Member	Alumni from ECE Department
12.	Ms. ChandanaSravani 15NM1A0495	Member	Student Nominee from ECE Department
13.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant
14.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator

Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

Resolutions:

Item -1

The chairperson reviewed the previous meeting conducted on 31stOctober 2018 and discussed about the actions taken on the resolutions.

S.No	Resolutions of meeting conducted on 31 st October2018	Action Taken
2	Collection of feedback on central facilities.	Feedback collected from students and parents and consolidated report is enclosed attached.
3	Registration of alumni student association for 2015 admitted batch	Alumni association is formed, and details are enclosed in Annexure.

Item -2

The PO average index for 2018 admitted batch is 2.58 for PO1-PO5 and 2.37 for PO6-PO12. After the discussion among the committee members, the chairperson proposed target for PO1-PO5 and PO6-PO12 tabulated below for each branch.

2018 Admitted	PO- Target	
	PO1-PO5	PO6-PO12
EEE	2.55	2.35
ECE	2.55	2.35
CSE	2.55	2.35
IT	2.45	2.25

Item -3

The chairperson instructed to perform assessment of faculty appraisal for 2018-19 academic year as per the institute norms.

Item -4

The pass percentage of 2018-19 Academic Year I semester is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

Result Analysis of UG Courses:

2018-19 (I SEM)	I-I	II-I	III-I	IV-I
EEE	83.78%	81.45%	82.50%	91.86%
MECH	68.42%	73.68%	67.39%	97.96%
ECE	77.16%	76.35%	93.37%	92.47%
CSE	85.38%	60.20%	92.51%	93.99%
IT	77.36%	81.48%	74.00%	91.49%
TOTAL	80.79%	72.52%	87.31%	93.28%

Result Analysis of PG Courses:

Department	I-I	II-I
MBA	83.6	98.8

Item -5

The chairperson instructed to calculate the 2015 admitted batch PO attainments.

Item -6

Pedagogical methods implemented in the previous semester have been submitted. The chairperson has instructed to implement modern pedagogical methods in the upcoming semester and submit the report accordingly.

Item -7

The committee reviewed the Quality of Mid Question Papers based on the audit report (available in mid audit report file) submitted by IQAC, the Course Coordinators were advised to strictly follow the Blooms Taxonomy.

Item -8

The chairperson presented the R19 regulation of JNTUK. The committee discussed about the regulation and decided to strictly follow the regulation for students joined from the 2019 admitted batch.

Item -9

The chairperson reviewed the PAQIC/DAC meetings conducted.

Item -10

The committee decided to verify Lab Manuals and working condition of the laboratory equipment should be done before the commencement of semester.

Item -11

The committee reviewed the best projects done by IV B.Tech students for the academic year 2018-19.

Item -12

The chairperson has asked to review the adherence to the academic calendar.

Item -13

The chairperson reviewed the mentoring process carried out in the institution at the department level during the academic year 2018-19 Semester-II and expressed satisfaction at the way issues of the students (namely academic, health, emotional and financial issues) have been dealt by the respective mentors and HOD's. The appended document presents the details of the students who faced the issues

Item -14

It has been appreciated for the enhancement in the student's placements and highest pay package. He also suggested to take necessary measures to achieve 90% placements.

IQAC Coordinator



Principal

PRINCIPAL
Vignan's Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339: Fax:0891-2010487: E-Mail: viewiqac@gmail.com

VIEW/IQAC/Cir/2018-19/001

Dt. 29.10.2018

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on **31st October 2018 at 10:00 AM**. All members are requested to attend the meeting without fail.

Agenda:

1. Review of the previous meeting along with action taken report
2. Result analysis of 2017-18 AY Semester-II.
3. Discussion on PO attainment calculation for 2014 admitted batch
4. Review on the quality of mid examination question paper and answer script evaluation for the 2018-19 AY Semester-I.
5. Review of academic calendar for 2017-18.
6. Feedback on central facilities.
7. Registration for Alumni Association.
8. Review the PAQIC/DAC meetings.
9. Student mentoring system.
10. Conduct of administrative and academic audit
11. Any other with the permission of the chair.

Venue: Principal's Chamber

Copy To:

1. IQAC Members
2. All HoD's
3. Exam cell
4. Office file



PRINCIPAL

PRINCIPAL
Vignan's Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339: Fax:0891-2010487: E-Mail: viewiqac@gmail.com

Dt. 31.10.2018

ATTENDANCE OF IQAC MEMBERS

Sl. No	Name	Designation	Position	Signature
1.	Prof. J. Sudhakar	Principal	Chairperson	
2.	Prof. A. Sessa Rao	Academic Director	Member	
3.	Dr. P. S. Ravindra	Dean-Administration	Member	
4.	Prof. K. Vijay Kumar	HoD-CSE	Member	
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member	
6.	Prof. Durga Syam Prasad	HoD-EEE	Member	
7.	Prof. B. Prakash	HoD-IT	Member	
8.	Dr. M. Nagendra Babu	HoD-ME	Member	
9.	Dr. K. Chaitanya	HoD-BS&H	Member	
10.	Dr. S. Ramesh	HoD-MBA	Member	
11.	Mr. U. Chitti Babu	Member	D.G.M (HR), Visakha Dairy	
12.	Ms. M. Ramya 12NM1A0248	Member	Alumni from ECE Department	
13.	Ms. Chandana Sravani 15NM1A0495	Member	Student Nominee from ECE Department	
14.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant	
15.	Mr. P. V. Satyanarayana Raju	Member	RINL, Visakhapatnam	
16.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coodinator	

Principal



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada)

Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049

Ph: 9133300357, 8886066339:: Fax:0891-2010487:: E-Mail: viewiqac@gmail.com

Dt. 31.10.2018

MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on **31st October 2018** at **10:00 AM** in Principal's Chamber. The following members are attended.

Sl. No	Name	Designation	Position
1.	Prof. J. Sudhakar	Principal	Chairperson
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. P. S. Ravindra	Dean-Administration	Member
4.	Prof. K. Vijay Kumar	HoD-CSE	Member
5.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
6.	Prof. DurgaSyam Prasad	HoD-EEE	Member
7.	Prof. B. Prakash	HoD-IT	Member
8.	Dr. M. NagendraBabu	HoD-ME	Member
9.	Dr. K. Chaitanya	HoD-BS&H	Member
10.	Dr. S. Ramesh	HoD-MBA	Member
11.	Ms. M. Ramya12NM1A0248	Member	Alumni from ECE Department
12.	Ms. ChandanaSravani 15NM1A0495	Member	Student Nominee from ECE Department
13.	Mr. Girish Tiwari	Member	AGM, Visakha Steel Plant
14.	Mr. P. V. SatyanarayanaRaju	Member	RINL, Visakhapatnam
15.	Dr. Akanksha Mishra	Associate Professor	IQAC-Coordinator

Chairperson welcomed the gathering and briefed about the objectives of the IQAC meeting.

Resolutions:

Item-1

The chairperson reviewed the previous meeting conducted on 28th April 2018 and discussed about the actions taken on the resolutions attached for further reference.

S.No	Resolutions of meeting conducted on 28 th April 2018	Action Taken
1	Conduction of Faculty Appraisal	Faculty Appraisal submitted for approval
2	PO attainment Calculation for 2014 admitted batch	PO attainments have been calculated and presented in this meeting.
3	Verification of laboratories.	Internal Verification of laboratories is done for every department.

Item -2

The pass percentage of 2017-18 Academic Year II sem is analyzed and discussed about the measures to be taken to improve the pass percentage. The committee decided to identify backlog students and motivate the students.

Result Analysis of UG Courses:

2017-18 (II SEM)	I-II	II-II	III-II	IV-II
EEE	82.61%	80.00%	94.19%	100.00%
MECH	75.76%	78.26%	87.76%	93.75%
ECE	87.06%	86.73%	79.14%	92.57%
CSE	74.57%	89.36%	92.93%	92.35%
IT	74.07%	90.20%	73.47%	100.00%
TOTAL	80.08%	85.86%	86.67%	93.83%

Result Analysis of PG Courses:

Department	I-I	I-II	I-III	I-IV
MBA	-	97.5	-	96.8
M.Tech ECE, VLSI & ES	-	67	-	-

Item -3

Discussions have been held on 2014 admitted batch PO attainments of each branch. The values are tabulated below

Department	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2
CSE	2.34	2.31	2.30	2.17	2.30	2.10	1.90	2.11	2.10	2.07	2.10	2.12	2.30	2.35
ECE	2.38	2.34	2.35	2.32	2.21	2.14	2.12	2.07	2.19	2.15	2.06	2.18	2.38	2.36
EEE	2.39	2.37	2.33	2.32	1.94	2.12	2.15	2.07	2.27	2.20	2.21	2.18	2.51	2.43
IT	2.24	2.21	2.15	2.09	2.12	1.80	1.86	1.86	1.96	1.98	2.05	2.15	2.24	2.16
ME	2.45	2.41	2.29	2.31	2.20	2.20	2.21	1.94	2.05	2.19	2.07	2.21	2.41	2.35

2016 admitted batch MBA

Department	PO1	PO2	PO3	PO4	PO5	PSO1	PSO2
MBA	2.33	2.34	2.27	2.27	2.38	2.38	2.29

Necessary actions should be taken to achieve the unattained PO's.

Item -4

The committee reviewed Quality of Mid Question Papers for 2018-19 Academic Year I-Semester based on the audit report (available in mid audit report file) submitted by IQAC, the Course Coordinators were advised to strictly follow the Blooms Taxonomy.

Item -5

The chairperson asked to prepare the academic calendar in line with JNTU Kakinada Academic calendar and plan for events to be conducted in the II semester of Academic Year 2018-19.

Item -6

The chairperson instructed to collect the feedback on facilities.

Item -7

The committee decided to take necessary actions to form the alumni students association for the 2015 admitted batch.

Item -8

The chairperson reviewed the PAQIC/DAC meetings conducted.

Item -9

The chairperson reviewed the mentoring process carried out in the institution at the department level during the academic year 2018-19 I Semester and expressed satisfaction at the way issues of the students (namely academic, health, emotional and financial issues) have been dealt by the

respective mentors and HOD's. The appended document in Annexure - III presents the details of the students who faced the issues.

Item -10

The academic and administrative audit reports were reviewed.

Item -11

A workshop on NBA accreditation NITTTR, Chennai was conducted from 18-06-2018 to 23-06-2018. A report was submitted to the committee. It advised to conduct more such events for the faculty.



IQAC Coordinator



Principal



PRINCIPAL
Vignan's Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49